Crypto.com United Kingdom Privacy Notice

Last Update: 05 October 2023

Welcome to Crypto.com United Kingdom Privacy Notice ("Privacy Notice"). Please spend a few minutes reading it carefully before providing us with any information about you or any other person.

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1. Introduction

We respect your privacy, and we are committed to protecting your personal data. This Privacy Notice applies to the processing of personal data by Foris DAX UK Limited and Foris MT Limited ("Crypto.com", "we", "us", "our") in connection with:

- use of any of our products, services or applications (together the "Services"),
- visit or use of our website including the Exchange subdirectory ("Sites") or, main mobile application ("Crypto.com App") or exchange mobile application ("Crypto.com Exchange App") (together, the "Apps").

Please note that our Services, Sites and Apps are not intended for minors under the age of 18 years and we do not knowingly collect data relating to minors.

For services provided by other Crypto.com companies, please carefully read the respective privacy notice or policy available on the Sites or in the Apps.

2. Purpose

This Privacy Notice aims to give you information on why and how we collect and process your personal data.

This Privacy Notice informs you about your privacy rights and how the data protection principles set out in the United Kingdom General Data Protection Regulation (UK GDPR) protects you.

It is important that you read this Privacy Notice together with any other notice or policy we may provide on specific occasions when we are collecting or processing personal data about you so that you are fully aware of why and how we are using your data. This Privacy Notice supplements other notices and policies and is not intended to override them.

3. Who we are

Data Controllers

The controller of your personal data is the legal entity that determines the "means" and the "purposes" of any processing activities that it carries out. For your convenience, you may find in the table below the respective details of the relevant data controller of your personal data.

Crypto.com product or service	Data controller	Contact details
Crypto.com App and Site (including Earn)	Foris DAX UK Limited	Suite 5, 7th Floor 50 Broadway, London, United Kingdom, SW1H 0DB
Crypto.com Exchange App and Site (including Spot Trading, CRO and Soft Lockup)	Foris DAX UK Limited	Suite 5, 7th Floor 50 Broadway, London, United Kingdom, SW1H 0DB
Crypto.com Prepaid Card Fiat Wallet	Foris MT Limited	Level 7, Spinola Park, Triq Mikiel ang Borg, St. Julians, SPK 1000, Malta

Data Protection Officer

We have appointed a Data Protection Officer ("DPO") who is responsible for overseeing questions in relation to this Privacy Notice. If you have any questions or complaints related to

this Privacy Notice or our privacy practices, or if you want to exercise <u>your legal rights</u>, please contact our DPO at <u>dpo@crypto.com</u>.

Complaints

You have the right to make a complaint about the way we process your personal data to any of the following supervisory authorities:

- in respect of Foris DAX UK Limited, the Information Commissioner's Office ("ICO"), the UK supervisory authority, or
- in respect of Foris MT Limited, the Information and Data Protection Commissioner ("IDPC"), Malta's supervisory authority.

We would, however, appreciate the chance to deal with your concerns before you approach the supervisory authority, so please feel free to contact us in the first instance.

UK Representative

Our UK representative is Fix Lab UK Ltd, with registered address 86-90 Paul Street, London, England, EC2A 4NE. You may also contact it at fixlabltd@gmail.com.

Our duties and your duties in case of changes

We keep our Privacy Notice under regular review. This version was last updated on the date written above. Please check from time to time for new versions of the Privacy Notice. We will also additionally inform you on material changes of this Privacy Notice in a manner which will effectively bring the changes to your attention. It is important that the personal data we hold about you is accurate and up-to-date. Please keep us informed if your personal data changes during your relationship with us.

Third-party links

The Sites and any applicable web browser, the Apps or application programming interface required to access the Services ("Applications"), may include links to third-party websites, plug-ins and applications ("Third-Party Sites"). Clicking on those links or enabling those connections may allow third-parties to collect or share data about you. We do not control these Third-Party Sites and are not responsible for their privacy statements and policies. When you leave our Sites or Applications, we encourage you to read the privacy notice or policy of every Third-Party Site you visit or use.

4. What data we collect about you

Personal data

Personal data, or personal information means any information that relates to an identified or identifiable living individual. This is a broad definition which includes the specific pieces of personal data which we have described below. It does not include data which cannot be used to identify an individual person, such as a company registration number.

A "data subject" is an individual who can be identified, directly or indirectly, by personal data. This is usually by reference to an identifier such as a name, identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Different pieces of information, which collected together can lead to the identification of a particular person, also constitute personal data. It does not include data where the identity has been removed (anonymous data). More information can be found here (attention a link to a third-party website).

Depending on whether and how you use our Services, Sites or Apps, we will collect, use, store and transfer different kinds of personal data about you which we have grouped in categories as follows:

Category of Personal Data	Examples of specific pieces of personal data
Identity Data	 first name; maiden name; last name; username or similar identifier; title; employment status; date of birth and gender; biometric information, including a visual image of your face, video and voice recording; and national identity card, passport, driving license or other form of identification document.
Social Identity Data	 your group/company data; information on referrals related to you; political background; close connections; behavioral data; risk assessment; and compliance assessment.

Contact Data	 residence details; billing address; delivery address; home address; work address; email address and telephone number(s); and proof of address documentation.
Financial Data	 bank account; payment card details; virtual currency account(s); stored value account(s); amounts associated with account(s); external account details; annual income range; and source of funds and related documentation.
Transactional Data	 details about payments to and from you; and other details of any transactions you enter into using the Services, Sites or Apps.
Investment Data	 information about your: investment objectives (e.g. expected annual transaction volume range); investment experience; and prior investments.

Technical Data	 internet connectivity data; internet protocol (IP) address; operator and carrier data; login data; browser type and version; device type, category and model; time zone setting and location data; language data; application version and SDK version; browser plug-in types and versions; operating system and platform; diagnostics data such as crash logs and any other data we collect for the purposes of measuring technical diagnostics; and other information stored on or available regarding the devices you allow us access to when you visit the Sites, or use the Services or the Apps.
Profile Data	 your username and password; your identification number as our user; information on whether you have an account and the email associated with your accounts; requests by you for products or services; your interests, preferences and feedback; and other information generated by you when you communicate with us, for example when you address a request to our customer support.
Usage Data	 information about how you use the Sites, the Services, the Apps and other offerings made available by us, including: device download time; install time; interaction type and time; and event time, name and source.
Marketing and Communications Data	 your preferences in receiving marketing from us or third-parties, your communication preferences; and your survey responses.

As explained above under <u>Identity Data</u>, we will also collect a visual image of your face which we will use, in conjunction with our subcontractors (See Section <u>Disclosures of Your Data</u> below), to check your identity for onboarding purposes. This data falls within the scope of special categories of data.

Special categories of personal data

Certain types of sensitive personal data are subject to additional protection under the legislation applicable to you. They are called "special categories" of personal data. The special categories are:

- personal data revealing racial or ethnic origin;
- political opinions;
- religious or philosophical beliefs;
- trade union membership;
- genetic data and biometric data processed for the purpose of uniquely identifying a natural person;
- data concerning health; and
- data concerning a natural person's sex life or sexual orientation.

We will only use special categories of personal data for a specific purpose and if we are able to satisfy both the lawful basis requirements set out below, as well as at least one of the following additional conditions:

- You have given explicit consent.
- Processing is necessary for reasons of substantial public interest based on UK law. We
 are subject to anti-money laundering obligations which require us to process, for
 instance, information from your ID documents including a photographic picture of you
 and a visual image of your face (the so-called "liveness check"). See also the respective
 row in the table below which describes the purposes for which we will use your personal
 data.
- Processing relates to personal data which are manifestly made public by you.
- Processing is necessary for the establishment, exercise or defence of legal claims.

If you refuse to provide personal data

Where we need to collect personal data by law, or under the terms of a contract we have with you, and you refuse to provide that data when requested, we may not be able to perform the contract we have or are trying to enter into with you – for example, to provide you Services. In this case, we may have to cancel a product or service you have with us, but we will notify you if this is the case at the time.

5. How we collect your data

We use different methods to collect information from and about you, including through:

Direct interactions. You may give us your <u>Identity Data</u>, <u>Social Identity Data</u>, <u>Contact Data</u>, <u>Financial Data</u>, <u>Profile Data</u> and <u>Marketing and Communications Data</u> by directly interacting with us, including by filling in forms, providing a visual image of yourself via the Service, by email or otherwise. This includes personal data you provide when you:

- visit our Sites or Apps;
- apply for our Services;
- create an account;
- access or make use of any of our Services;
- request marketing to be sent to you, for example by subscribing to our newsletters;
- enter a competition, promotion or survey, including through social media channels; and
- give us feedback or contact us.

Automated technologies or interactions. As you interact with us via our Sites or Apps, we will automatically collect <u>Technical Data</u> about your equipment, browsing actions and patterns. We collect this personal data by using cookies, server logs and other similar technologies. We will also collect <u>Transactional Data</u>, <u>Investment Data</u> and <u>Usage Data</u>. We may also receive <u>Technical Data</u> and <u>Marketing and Communications Data</u> about you if you visit other websites employing our cookies. You may find more information about how we use cookies through the Cookie Preferences.

Third-parties or publicly available sources. We also obtain information about you, including <u>Social Identity Data</u>, from third-parties or publicly available sources. These sources may include:

- fraud and crime prevention agencies;
- a customer referring you;
- public blockchain; and
- publicly available information on the Internet (websites, articles, etc.)

6. How we use your data

Lawful basis

We will only use your personal data when the law allows us to. Most commonly, we will use your personal data in the following circumstances:

performance of a contract: means processing your data where it is necessary for the
performance of a contract to which you are a party or to take steps at your request
before entering into such a contract; we use this basis for provision of our Services;

- **legitimate interests**: means our interests (or those of a third-party), where we make sure we use this basis as far as your interests and individual rights do not override those interests:
- **compliance with a legal obligation**: means processing your personal data where we need to comply with a legal obligation we are subject to; and
- **consent**: means freely given, specific, informed and unambiguous indication of your wishes by which you, by a statement or by a clear affirmative action, signify agreement to the processing of personal data relating to you; under specific circumstances this consent should be explicit if this is the case, we will ask for it properly.

Purposes for which we will use your personal data

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

Note that we may process your personal data for more than one lawful ground depending on the specific purpose for which we are using your data. Please contact us if you need details about the specific legal ground we are relying on to process your personal data where more than one ground has been set out in the table below.

Purpose and/or activity	Categories of personal data	Lawful basis for processing
To register you as a new customer	Identity DataSocial Identity DataContact DataFinancial Data	Performance of a contract
To carry out and comply with anti-money laundering requirements	 Identity Data Social Identity Data Contact Data Financial Data 	Compliance with a legal obligation
To process and deliver our Services and any of our Apps' features to you, including to execute, manage and process any instructions or orders you make	 Identity Data Contact Data Financial Data Transactional Data Technical Data 	Performance of a contract

	Marketing and Communications Data	
To prevent abuse of our Services and promotions	 Identity Data Contact Data Financial Data Transactional Data Technical Data Marketing and Communications Data 	Legitimate interests
To manage our relationship with you which will include asking you to leave a review, take a survey or keeping you informed of our company's business and product development	 Identity Data Contact Data Profile Data Transactional Data Marketing and Communications Data 	 Performance of a contract Consent, if required
To keep our records updated and to study how customers use our products/services	 Identity Data Contact Data Profile Data Transactional Data Marketing and Communications Data 	 Legitimate interests Consent, if required
To manage, process, collect and transfer payments, fees and charges, and to collect and recover payments owed to us	Identity DataContact DataFinancial Data	Performance of a contract
To ensure good management of our payments, fees and charges and collection and recovery of payments owed to us	Identity DataContact DataFinancial Data	Legitimate interests

To obey applicable legislation and handle complaints, including:

manage risk and crime prevention involving performance of anti-money laundering, counter terrorism, sanction screening, fraud and other background checks

detect, investigate, report and prevent financial crime in the broad sense

ensure your account's security, in order to honour requests regarding information and/or changes to your account

- Identity Data
- Social Identity Data
- Contact Data
- Financial Data
- Technical Data
- Transactional Data
- Investment Data
- Sensitive Data (a.k.a. Special Categories Data) data that you give us directly or that we receive from third-parties and/or publicly available sources: - data which might be revealed by KYC or other background checks (for example, because it has been reported in the press or is available in public registers); - data that is incidentally revealed by photographic ID although we do not intentionally process this personal data
- Compliance with a legal obligation
- We may also process such data in connection with these purposes if it is necessary for the performance of our contract with you
- In addition to our legal obligations, we may process this personal data based on our legitimate interest in ensuring that we are not involved in dealing with the proceeds of criminal activities and do not assist in any other unlawful or fraudulent activities, as well as to develop and improve our internal systems for dealing with financial crime and to ensure effective dealing with complaints
- For Special Categories
 Data, it is necessary for
 reasons of substantial
 public interest under UK
 anti-money laundering
 legislation

To enable you to partake in a prize draw, competition or survey

- Identity Data
- Contact Data
- Profile Data
- Usage Data

- Performance of a contract
- Consent, if required

	Marketing and Communications Data	
To gather market data for studying customers' behaviour including their preference, interest and how they use our products/services, determining our marketing campaigns and growing our business	 Identity Data Contact Data Profile Data Usage Data Marketing and Communications Data 	Legitimate interests: understanding our customers and improving our products and services
To administer and protect our business, our Sites, Apps and social media channels including bans, troubleshooting, data analysis, testing, system maintenance, support, reporting, hosting of data	 Identity Data Contact Data Financial Data Technical Data Transactional Data Investment Data 	Legitimate interests: to run our business, provision of administration and IT services, network security, to prevent fraud and in the context of a business reorganisation or group restructuring exercise
To deliver relevant website content and advertisements to you and measure or understand the effectiveness of the advertising we serve to you	 Identity Data Contact Data Profile Data Usage Data Technical Data Marketing and Communications Data 	Legitimate interests: to study how customers use our products/services, to develop them, to grow our business and to form our marketing strategy Consent, if required

To use data analytics to		
To use data analytics to improve our website, products/services, marketing, customer relationships and experiences	Technical DataUsage Data	 Legitimate interests: to define types of customers for our products and services, to keep our website updated and relevant, to develop our business and to form our marketing strategy Consent, if required
To make suggestions and recommendations to you about goods or services that may be of interest to you	 Identity Data Contact Data Technical Data Usage Data Profile Data Investment Data Marketing and Communications Data 	 Legitimate interests: to develop our products/services and grow our business Consent, if required
To use the services of social media platforms or advertising platforms some of which will use the personal data they receive for their own purposes, including marketing purposes	Technical DataUsage Data	• Consent
To use the services of financial institutions, crime and fraud prevention companies, risk measuring companies, which will use the personal data they receive for their own purposes in their capacity of independent controllers	 Identity Data Social Identity Data Contact Data Financial Data Transactional Data Investment Data Technical Data Usage Data 	Legitimate interests: to conduct our business activities on the market of financial services, to participate actively in the prevention of crime and fraud

To record voice calls for compliance, quality assurance and training purposes

- Identity Data
- Social Identity Data
- Contact Data
- Financial Data
- Transactional Data

 Legitimate interests: to comply with the industry standards and requirements in payments services, to ensure quality of our service, including by proper training of our personnel

Automated Decision Making

What is an automated decision?

Automated decision is usually a decision that may impact you and is made automatically based on software algorithms, without human intervention. As an illustrative example, we use automated decisions to complete the onboarding process of a new customer or to perform anti-fraud monitoring.

Why is an automated decision important to you?

Depending on the particular case, using your personal data may lead to automated decisions being taken (including profiling) that legally affect you or similarly significantly affect you.

How do we protect your interests regarding automated decisions?

The rights and interests of individuals whose personal data undergoes automated decision-making is safeguarded through appropriate measures. When an automated decision is made about you, you have the right to oppose the decision, to express your opinion, and to require human intervention regarding the decision. If you need more detailed information or wish to exercise this right, please contact us.

Marketing

We may use your <u>Identity Data</u>, <u>Contact Data</u>, <u>Technical Data</u>, <u>Transactional Data</u>, <u>Investment Data</u>, <u>Usage Data</u> and <u>Profile Data</u> to form a view on what we think you may want or need, or what may be of interest to you. This is how we decide which products, services and offers may be relevant for you (we call this marketing).

You will receive marketing communications from us if you have requested information from us and consented to receive marketing communications, or if you have purchased from us and you have not opted out of receiving such communications. We will use your Marketing and Communications Data for our respective activities.

Third-party marketing

We will get your opt-in consent before we share your personal data with any third-party for marketing purposes.

Opting out

You can ask us to stop sending you marketing messages at any time by following the opt-out links on any marketing message sent to you.

Further, you can let us know directly that you prefer not to receive any marketing messages by emailing dpo@crypto.com.

Where you opt out of receiving marketing messages, this will not apply to service messages which are directly related to the use of our Services (e.g. maintenance, change in the terms and conditions and so forth).

Cookies

You can set your browser to refuse all or some browser cookies, or to alert you when websites set or access cookies. If you disable or refuse cookies, please note that some parts of the Services or Site may become inaccessible or not function properly. For more information about the cookies we use, please review the Cookie Preferences.

Change of purpose

We will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose. If you wish to get an explanation as to how the processing for the new purpose is compatible with the original purpose, please contact us.

If we need to use your personal data for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.

Sale or transfer of business

We may also need to process your data in connection with or during the negotiation of any merger, financing, acquisition, bankruptcy, dissolution, transaction or proceeding involving all or a part of our shares, business or assets. This will be based on our legitimate interests in carrying out such a transaction, or to meet our legal obligations.

7. Disclosures of your data

We share your personal data with our third-party service providers, agents, subcontractors and other associated organisations, our group companies and affiliates in order to complete tasks and provide the Services to you on our behalf. When using third-party service providers, they are required to respect the security of your personal data and to treat it in accordance with the law.

We may pass your personal data to the following parties:

- companies and organisations that assist us in processing, verifying or refunding transactions/orders you make and in providing any of the Services that you have requested;
- identity verification agencies to undertake required verification checks;
- a global, secure, and industry-driven solution designed to comply with a requirement known as the Travel Rule;
- fraud or crime prevention agencies to help fight against crimes including fraud, money-laundering and terrorist financing;
- anyone to whom we lawfully transfer or may transfer our rights and duties under the relevant terms and conditions governing the use of any of the Services;
- any third-party because of any restructure, sale or acquisition of our group or any
 affiliates, provided that any recipient uses your information for the same purposes as it
 was originally supplied to us and/or used by us; and
- regulatory and law enforcement authorities, whether they are outside or inside of the UK, where the law allows or requires us to do so.

Regarding the Travel Rule, we and other custodial cryptocurrency exchanges and financial institutions share certain basic information about their customers when handling a cryptoasset transfer over a certain amount to another financial institution.

Specifics regarding the use of the blockchain

The blockchain technology used in the provision of certain Services operates on a decentralised network, where transactions are recorded in an immutable and transparent manner. This characteristic ensures the integrity and security of the data stored on the blockchain. However, it also means that once data is added to the blockchain, it becomes virtually impossible to remove or delete it.

8. International transfers

We share your personal data within our group. This will involve transferring your personal data outside the European Economic Area (EEA) or the UK. Many of our affiliates and external third-parties are based outside the EEA or the UK so their processing of your personal data will involve a transfer of data outside the EEA or the UK. Whenever we transfer your personal data out of the EEA or the UK, we ensure a similar degree of protection is afforded to it by ensuring at least one of the following safeguards is implemented:

- the country to which we transfer your personal data has been deemed to provide an adequate level of protection for personal data by the European Commission or the UK Parliament; and
- a specific contract approved by the European Commission or the UK Parliament which gives safeguards to the processing of personal data, the so called Standard Contractual Clauses.

Please <u>contact us</u> if you want further information on the specific mechanism used by us when transferring your personal data out of the EEA or the UK.

9. Data security

While there is an inherent risk in any data being shared over the internet, we have put in place appropriate security measures to prevent your personal data from being accidentally lost, used, damaged, or accessed in an unauthorised or unlawful way, altered, or disclosed. In addition, we limit access to your personal data to those employees, agents, contractors and other third-parties who have a legitimate business need to know. They will only process your personal data on our instructions, and they are subject to a duty of confidentiality.

Depending on the nature of the risks presented by the proposed processing of your personal data, we will have in place the following appropriate security measures:

- organisational measures (including but not limited to staff training and policy development);
- **technical measures** (including but not limited to physical protection of data, pseudonymisation and encryption); and
- securing ongoing availability, integrity, and accessibility (including but not limited to ensuring appropriate back-ups of personal data are held).

We have put in place procedures to deal with any suspected personal data breach and will notify you and any relevant regulator of a breach where we are legally required to do so.

If you want to know more about our security practice, please visit this link.

10. Data retention

To determine the appropriate retention period for personal data, we consider the amount, nature and sensitivity of the personal data, the potential risk of harm from unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal, regulatory, tax, accounting or other requirements.

Here are some exemplary factors which we usually consider when determining how long we need to retain your personal data:

- in the event of a complaint;
- if we reasonably believe there is a prospect of litigation in respect to our relationship with you or if we consider that we need to keep information to defend possible future legal claims (e.g. email addresses and content, chats, letters will be kept up to 10 years following the end of our relationship, unless otherwise provided by law);
- to comply with any applicable legal and/or regulatory requirements with respect to certain types of personal data:
 - under UK anti-money laundering legislation we are obliged to retain your personal data for a period of 5 years after the end of the relationship between us as a company and you as a customer; this period may be further extended in certain cases if so provided by and in accordance with the applicable legislation; the same is true under the anti-money laundering legislation of the EEA; and
 - if information is needed for audit purposes and so forth;
- in accordance with relevant industry standards or guidelines; and
- in accordance with our legitimate business need to prevent abuse of the promotions that we launch. We will retain a customer's personal data for the time of the promotion and for a certain period after its end to prevent the appearance of abusive behavior.

Please note that under certain condition(s), you can ask us to delete your data: see your legal rights below for further information. We will honour your deletion request ONLY if the condition(s) is met.

11. Your legal rights

You have rights we need to make you aware of. The rights available to you depend on our reason for processing your personal data. If you need more detailed information or wish to exercise any of the rights set out below, please <u>contact us</u>.

You may:

- request access to your personal data, which enables you to obtain confirmation of whether we are processing your personal data, to receive a copy of the personal data we hold about you and information regarding how your personal data is being used by us:
- request rectification of your personal data by asking us to rectify information you think is inaccurate and to complete information you think is incomplete, though we may need to verify the accuracy of the new data you provide to us:
- request erasure of your personal data by asking us to delete or remove personal data we hold about you; note, however, that we may not always be able to comply with your

- request of erasure for specific legal reasons which will be notified to you. In addition, please also check sub-section "Specifics regarding the use of the blockchain" above;
- object to the processing of your personal data, where we are relying on a legitimate interest (or those of a third-party) and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms; in some cases, we may demonstrate that we have compelling legitimate grounds to process your information which override your rights and freedoms; you also have the right to object where we are processing your personal data for direct marketing purposes;
- require that decisions be reconsidered if they are made solely by automated means, without human involvement; we use automated tools to make sure that you are eligible to be our customer taking into account our interests and legal obligations; if these automated tools indicate that you do not meet our acceptance criteria, we will not onboard you as our customer;
- request restriction of processing your personal data, which enables you to ask us to suspend the processing of your personal data, if you want us to establish the data accuracy; where our use of the data is unlawful, but you do not want us to erase it; where you need us to hold the data even if we no longer require it as you need it to establish, exercise or defend legal claims, or if you have objected to our use of your data, but we need to verify whether we have overriding legitimate grounds to use it;
- request the transfer of your personal data to you or to a third-party, and we will provide to you, or a third-party you have chosen (where technically feasible), your personal data in a structured, commonly used, machine-readable format; note that this right only applies to automated information which you initially provided consent for us to use or where we used the information to perform a contract with you;
- withdraw consent at any time where we are relying on consent to process your personal
 data; however, this will not affect the lawfulness of any processing carried out before you
 withdraw your consent; if you withdraw your consent, we may not be able to provide
 certain products or services to you, but we will advise you if this is the case at the time
 you withdraw your consent; and
- complain to the ICO, IDPC or any relevant authority about any perceived violation and to seek compensation for damages in the courts.

No fee usually required

You will not have to pay a fee to access your personal data (or to exercise any of the other rights). However, we may charge a reasonable fee if your request is manifestly unfounded or excessive. Alternatively, we could refuse to comply with your request in these circumstances.

Period for replying to a legitimate request

The statutory period for us to reply to a legitimate request is one month. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

Please note that we may request that you provide some details necessary to verify your identity when you request to exercise a legal right regarding your personal data.